

**SPENCER TOWNSHIP
CONTRACTOR REGISTRATION FORM**

Spencer Township Requirements

1. A copy of the contractor's license must accompany this registration.
2. Only registered licensed contractors can obtain permits.
3. Permit is required prior to commencement of work.
4. Proper street address obtained from Kent County Road Commission must be on all permits and be used when requesting inspections.
5. Permit is valid only when received and accepted by inspection personnel.
6. No work shall be covered or concealed without inspection and approval.
7. Each contractor is responsible for arranging his own inspections.
8. Final inspections and Certificate of Occupancy is required for all projects before occupancy occurs.
9. Homeowners can obtain a Homeowner Permit for a single-family dwelling in which he lives or is about to occupy for not less than one year.
10. This registration may be revoked by Spencer Township if at any time code or ordinance violations are not corrected within 30 days.

Contractor Name & Address:

Date: _____

_____ Phone # _____

_____ Cell# _____

_____ Fax# _____

License Holder's Signature _____ Date _____

License Holder's Name _____ License Expiration Date _____

Contractor's License # _____ License Issued By _____

Workman's Comp Carrier _____ Policy# _____

Expiration Date _____ Federal ID# or Last 4 digits of SS# _____

Liability Insurance Carrier _____ Policy# _____

Issue Date _____ Expiration Date _____

Please include a copy of your current contractor's license.

I CERTIFY THAT I AM THE PERSON LISTED ABOVE, THAT THE INFORMATION FURNISHED IS TRUE AND CORRECT TO THE BEST OF MY BELIEF AND THAT IF NO WORKMAN'S COMP. CARRIER IS LISTED I AM EXEMPT UNDER STATE LAW.

SIGNED: _____ DATE: _____

"Section 23a of the State Construction Codes Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on residential buildings or structures. Violators of Section 23a are subjected to civil fines."