

**MINUTES OF THE
Regular Meeting of the Spencer Township Board
Spencer Township Hall
Tuesday, April 17, 2018
7:30 p.m.**

1. Supervisor Knapp called the meeting to order.

Present: Knapp, Wood, Wright, Fase & Baas
Absent: none

2. Treasurer Knapp led the Pledge of Allegiance to the Flag.

3. Approval of March 20, 2018 Minutes:

Motion was made to keep minutes as is by Wood and supported by Fase. Motion carried.

4. Approval of payment of bills:

Motion was made by Wood and supported by Fase. Motion carried.

5. Baas presented the Financial Report:

Motion was made by Wood and supported by Fase.

6. Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.)

When will Harvard Avenue be repaved from 17 to 18 Mile Road? Knapp answered, KC got some extra funding, and he thinks it is supposed to be done this year.

Another resident complained on the shooting range but Fase asked if they went to the KC Board of Commissioners' , they said no. Fase was going to check on it and contact residents.

7. Communications None

8. Reports:

❖ **Supervisor's Report**

16 Mile project update
Dealing with trash complaints

❖ **Fire Chief's Report**

Alan Wright read this month's report with a call volume of 31 calls for last month.

❖ **Planning & Zoning Board** – Meeting on May 9, 2018

❖ **Library Report** present by Kaitlin Tang

Old Business – none

9. New Business –

- Renew contracts – MikaMeyer, Dan Hula & Matthew Smith. Motion was made by Wood and supported by Fase. Roll Call: Baas, Fase, Wood, Wright and Knapp all in support
- Building Official is currently an at-will employee, Casey Patterson, Motion was made to let Patterson go by Baas and supported by Fase. Roll Call: Wood, Baas, Fase, Wright & Knapp all in support.
- Zoning Administrator Job Description presented and approved. Motion was made by Wood and support by Wright.
- Building Official contract presented and approved. Motion was made by Wood and support by Wright
- Hire Bob Ellick as contracted Building Official. Motion was made by Wood and support by Wright
- Office furniture for Jeff's office and Danelle's presented and approved with upgrade to pattern fabric chairs in Jeff's office. Motion was made by Wood and support by Fase

10. Board Comments –

Presented by Baas - Storage room expansion committee Sharon Fase, Scott Baas and Kaitlin Tang

Presented by Knapp – Showcase for old township record keeping books to be put on main level in reception area.

11. Adjournment

- Motion was made by Fase and supported by Wood at 8:25 pm. Motion carried.