

**MINUTES OF THE
Regular Meeting of the Spencer Township Board
Spencer Township Hall
Tuesday, July 17, 2018
7:30 p.m.**

1. **Supervisor Knapp called the meeting to order.**
Present: Knapp, Wood, Wright, Fase & Baas
Absent: none
2. **Treasurer Knapp led the Pledge of Allegiance to the Flag.**
3. **Approval of June 19, 2018 Minutes:**
Motion was made to keep minutes as is by Fase and supported by Wood. Motion carried.
4. **Approval of payment of bills:**
Motion was made by Fase and supported by Wood. Motion carried.
5. **Baas presented the Financial Report:**
Motion was made by Wood and supported by Fase.
6. **Annual report present by KDL & Kaitlin Tang**
7. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) - none**
8. **Communications - none**
9. **Reports:**
 - ❖ **Supervisor's Report**
Shooting range is now being handled by the attorneys only, they suggested hiring our own sound expert, which is costly.
16 Mile project update, ongoing until October
 - ❖ **Fire Chief's Report**
Alan Wright read this month's report with a call volume of 25 calls for last month for a total of 218 calls for 2018.
 - ❖ **Planning & Zoning Board** – None
10. **Old Business – none**
11. **New Business**
 - Bob Ellick, Building Inspector, would like to change the format of the current building permit application. Decision was made, that he does not need to get our approval to change form, as long as he stays within the guidelines of State of Michigan building permit applications.
 - Lisa Wright, Clerk, to purchase a new laptop computer for elections (EPoll Book). The current laptop is 8 years old and runs really slow and locks up, causing slow downs in checking voters in on election day. New computer will be less than \$300. Motion by Wood & supported by Fase. Motion carried unanimously.
12. **Board Comments – none**
13. **Adjournment**
 - Motion was made by Baas and supported by Wood at 8:10 pm. Motion carried.