

**Minutes of the Spencer Township Board  
Regular Board Meeting  
Tuesday, April 17, 2012  
7:30 p.m.**

1. Supervisor Knapp called the meeting to order at 7:30 p.m.  
Present: Supervisor Knapp, Clerk Biegalle, Trustee Fransden and Stapp.  
Absent: Treasurer Geglio
2. Supervisor Knapp led the Pledge of Allegiance to the Flag.
3. Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the written minutes from the Regular Board meeting held on March 20, 2012. Motion carried.
4. Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the bills as presented. Motion carried.
5. Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the Treasurer's Report. Motion carried.
6. Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.)  
Supervisor Knapp gave the Board's condolences to our previous Clerk Delores Drew on the loss of her husband, Larry.  
Eldon Lutz was present and inquired about the Deputy Treasurer's role at a Board Meeting when the Treasurer is absent.
7. Communications:  
Supervisor Knapp briefly addressed the communications.
  - Kent County Community Development Department – Project Eligibility Notification – North Kent Transit System.
  - Contract for Fire Protection Service between Spencer Township and Nelson Township.
8. Reports:
  - **Supervisor's Report & Zoning**  
-continuing to work on road projects, will bring Kent County Road Commission recommended repairs to the next Board Meeting for approval.  
-dealing with a lot of neighbor vs. neighbor zoning issues.
  - **Fire Chief's Report**  
-no Fire Report, Fire Chief Wright was on a call.
  - **Planning and Zoning Report**  
-Chairperson Weeks was present to discuss scheduling additional Planning Commission meetings to "review" the Zoning Ordinances with the Commission.  
Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the Planning Commission to schedule up to 3 additional meetings to "review" the Zoning Ordinance. Motion carried unanimously.
  - **Library Report**  
-Clerk Biegalle read the Spencer Township Branch Library Manager's Report for April.
9. Old Business: (None)
10. New Business
  - Appoint Election Inspectors for May 8, 2012 Election:
    - Edna Potts
    - Lisa Wright
    - Vicki MillerMotion was made by Clerk Biegalle and supported by Supervisor Knapp to approve the Election inspectors for the May 8, 2012 Election as presented. Motion carried.
  - \*W.H.H. Service LLC  
Motion was made by Trustee Stapp and supported by Clerk Biegalle to approve the Service Contract with W.H.H. Service LLC to conduct the Spencer Township Clean-Up Days for June 15-16, 2012. Motion carried.

- \*Renew Contracts 2012/2013:  
Mika Meyer Attorney  
Hula Engineering  
Marla Platt, Assessor  
Siegfried Crandall Auditors

Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the Renewal of the above mentioned contracts for the 2012/2013 year. Motion carried.

- \*Renew Inspectors for 2012/2013:  
Building, Casey Patterson

Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the appointment of Casey Patterson as Building Inspector for Spencer Township for the 2012/2013 fiscal year. Motion carried.

Plumbing & Mechanical, Jeff Biegalle

Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the appointment of Jeff Biegalle as Plumbing & Mechanical Inspector for Spencer Township for the 2012/2013 year. Motion carried. Clerk Biegalle abstained.

Electrical, Colt Jacobs

Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the appointment of Colt Jacobs as Electrical Inspector for Spencer Township for the 2012/2013 year. Motion carried.

Zoning Administration, Jeff Knapp

Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the appointment of Jeff Knapp as Zoning Administrator for Spencer Township for the 2012/2013 year. Motion carried. Supervisor Knapp abstained.

- Consider Approval of Application for Farmland Agreement-PA 116 Michael D. Geerlings and Mary J. Geerlings for a Parcel in Section 3 PPN: 41-04-03-300-007.  
Motion was made by Trustee Fransden and supported by Trustee Stapp to approve the Farmland Agreement-PA 116 for Michael D. Geerlings and Mary J. Geerlings for a Parcel in Section 3 PPN: 41-04-03-300-007. Motion carried.

#### 11. Adjournment

Motion was made by Trustee Fransden and supported by Trustee Stapp to adjourn. Motion carried.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Approved by:

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Denise M. Biegalle, Clerk

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Jeff Knapp, Supervisor