

Minutes of the Regular Meeting of the Spencer Township Board
Spencer Township Hall
Tuesday, February 18, 2014
7:30 p.m.

1. Supervisor Knapp called the meeting to order at 7:30 p.m.
Present: Supervisor Knapp, Clerk Biegalle, Treasurer Geglio, Trustee Frandsen & Tow.
Absent: None
Also Present: Fire Chief Wright and several residents
2. Supervisor Knapp led the Pledge of Allegiance to the Flag.
3. Motion was made by Trustee Frandsen and supported by Trustee Tow to approve the minutes from the following meeting:
 - January 21, 2014 (Regular Board Meeting)Motion carried unanimously.
4. Motion was made by Trustee Frandsen and supported by Trustee Tow to approve the bills for January. Motion carried unanimously.
5. Treasurer Geglio presented the Treasurer's Report. Motion was made by Trustee Frandsen and supported by Trustee Tow to approve the Treasurer's Report as presented. Motion carried unanimously.
6. Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.)
 - Eldon Lutz commented on the lack of a quorum at the Quarterly Planning Commission meeting. Mr. Lutz also commented on the 911 tones for a fire on Monday morning. Chief Wright explained the tones.
7. Communications (None)
8. Reports:
 - Supervisor's Report
 - Reviewed an e-mail from the Kent County Road Commission regarding the budget for Roads (salt and OT).
 - AAD cabinet needs to be installed in Library. Asked Chief Wright if 48" was enough to house the unit. Also asked that the Board be trained on how to use the defibulator.
 - Fire Chief's Report
 - Chief Wright read the February monthly report.
 - Slowly receiving the equipment for ISO certification.
 - Planning and Zoning Report
 - No quorum for February quarterly meeting.
 - Library Report
 - The report for February was read by a Librarian Helen Kay.
9. Old Business (None)
10. New Business
 - **Public Hearing a. Allocation of Community Development Block Grant (CDBG) Money.**
Motion was made by Trustee Frandsen and supported by Trustee Tow to move into Public Hearing. Motion carried unanimously.
Supervisor Knapp opened the public hearing. The following ideas were discussed:
 - Handicapped accessibility doors for Township Hall/Library.
 - Road Improvements
 - Park Improvements
 - Walking Trails
 - Home Repairs
 - North Kent Transit Service
 - Stretching stations at Park
 - Asphalt at Fire BarnMotion was made by Clerk Biegalle and supported by Trustee Tow to reconvene into regular session.

b. Consider Approval or Resolution of Allocation of Community Development Block Grant (CDBG) Money.

Motion was made by Treasurer Gaglio and supported by Trustee Frandsen to approve an allocation of \$1,200 to the North Kent Transit System. Motion carried unanimously.

Motion was made by Treasurer Gaglio and supported by Trustee Tow to also allocate money towards handicapped accessible automatic door openers for Township Hall/Library. Motion carried unanimously.

Motion was made by Treasurer Gaglio and supported by Trustee Tow to have the remainder of the allocation to be applied to engineering and construct for paving the Fire Department parking lot (all gravel surfaces). Motion carried unanimously.

• Consider Approval of Kent County Road Commission Local Road Construction Authorization for 19 Mile Rd. (Whitbeck Ave. to Penny Ave.)

Supervisor Knapp reviewed the work order. Treasurer Gaglio questioned on whether or not we would want to finish the road project started sometime ago on Penny (top coat). Discussion followed. Motion was made by Treasurer Gaglio and supported by Trustee Tow to approve the Local Road Construction Authorization for Whitbeck Ave. to Penny Ave and to also request a construction authorization for the KCRC regarding the top coating of Penny Ave between 19 mile and 21 Mile Rd. Motion carried unanimously.

• Consider Approval of Resolution for a Declaration of Intent to Make Public Improvements; Tentative Designation of Special Assessment District; Notice of Public Hearing for Bass Lake.

Tom Ledger from the Bass Lake Association was present. Motion was made by Clerk Biegalle and supported by Trustee Gaglio to approve the Resolution for a Declaration of Intent to Make Public Improvements; Tentative Designation of Special Assessment District; Notice of Public Hearing for Bass Lake. Motion carried by roll call vote.

• Consider Approval of Property and Casualty Insurance with Burnham & Flower.

Motion was made by Treasurer Gaglio and supported by Trustee Tow to approve the Property and Casualty Insurance with Burnham & Flower in the amount of \$9,741. Motion carried unanimously.

11. Adjournment

Motion was made by Trustee Frandsen and supported by Trustee Tow to adjourn. Motion carried unanimously.

Meeting adjourned at 8:43 p.m.

Denise M. Biegalle, Clerk

Jeff Knapp, Supervisor