

**MINUTES OF THE
Regular Meeting of the Spencer Township Board
Spencer Township Hall
Tuesday, November 15, 2016
7:30 p.m.**

1. Supervisor Knapp called the meeting to order.
Present: Supervisor Knapp, Clerk Biegalle, Treasurer Geglio and Trustee Tow
Absent: Trustee Frandsen
Also Present: Fire Chief Wright and other interested parties.
2. Supervisor Knapp led the Pledge of Allegiance to the Flag.
3. Motion was made by Trustee Tow and supported by Treasurer Geglio to approve the minutes from the following meeting:
 - October 18, 2016Motion carried.
4. Motion was made by Trustee Tow and supported by Clerk Biegalle to approve the payment of bills. Motion carried.
5. Treasurer Geglio presented the Financial Report. Motion was made by Trustee Tow and supported by Clerk Biegalle to approve the Financial Report as presented. Motion carried.
Treasurer Geglio presented amendments to the Budget regarding the Inspection line items both Revenue and Expenditures. Motion was made by Clerk Biegalle and supported by Trustee Tow to approve the Amendments to the Budget as presented. Motion carried with roll call vote.
6. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.)**
A resident voiced concern regarding the development of a subdivision near their home. Supervisor Knapp stated he would check with the Assessor, but didn't think there was anything concrete regarding the property.

7. Communications

8. Reports:

- Supervisor's Report
-Grading of some of our gravel roads has been accomplished.
- Fire Chief's Report
-Chief Wright read the November Report.
-Chief Wright also stated they were researching another hydrant and would need another DEQ permit.
- Planning and Zoning Report
-Member Mcintyre read the quarterly report.
- Library Report
-the report for November was read by the Branch Manager

9. Old Business

10. New Business

11. Board Comments

Clerk Biegalle presented a proposal from Siegfried Crandall regarding a mid-year audit with the exiting of both the Clerk and the Treasurer. The quoted cost to the Township would be \$1,500 with the audit being conducted on 12/5/16. Motion was made by Trustee Tow and supported by Treasurer Geglio to approve the expenditure. Motion carried by roll call vote. Clerk Biegalle also made some "closing remarks" regarding the following:

- Residency of Trustee Tow/asking for resignation.
- Accountability of Admin. Assis. in the Fire Department and the Clerk's position with paying bills and payroll.
- Thanked the residents of Spencer for allowing her to serve the Township for the last 8 years.

12. Adjournment

Motion was made by Clerk Biegalle and supported by Trustee Tow to adjourn. Motion carried.

Meeting adjourned at 8:05 p.m.

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