

**Minutes of the Regular Meeting of the Spencer Township Board
Spencer Township Hall**

**Tuesday, November 18, 2014
7:30 p.m.**

1. Supervisor Knapp called the meeting to order at 7:30 p.m.
Present: Supervisor Knapp, Clerk Biegalle, Treasurer Geglio, Trustee Frandsen and Tow.
Absent: None
Also Present: Deputy Fire Chief Lotterman and several residents.

2. Supervisor Knapp led the Pledge of Allegiance to the Flag.

3. Motion was made by Trustee Frandsen and supported by Trustee Tow to approve the written minutes from the following meeting:
 - October 21, 2014 (Regular Board Meeting)Motion carried unanimously.

4. Motion was made by Trustee Frandsen and supported by Trustee Tow to approve the bills as submitted.
Motion carried unanimously.

5. Motion was made by Trustee Frandsen and supported by Trustee Tow to approve the Treasurer's report as presented by Treasurer Geglio. Motion carried unanimously.
Treasurer Geglio stated the Woodbeck SAD would be going down to \$130.00/yr. and the Bass Lake SAD would be \$110.00/yr.

6. Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.)

7. Communications (None)

8. Reports:
 - Supervisor's Report & Zoning
 - Attended the Kent County Road Commission dinner. The Operating budget will be available in the Township Office.
 - The Cemetery marker's are finished. Chris Lange helped.
 - Gloria/Cliff are going to be volunteering for the Cemetery.
 - Fire Chief's Report
 - Deputy Chief Lotterman read the November Report.
 - Deputy Chief Lotterman requested the Board approve the repair of their washing machine in the amount of \$2,733.36. Discussion followed. Motion was made by Trustee Frandsen and supported by Trustee Tow to authorize the repair of the washing machine for the Fire Dept. Motion carried unanimously.

- Planning and Zoning Report
 - Sharon Fase gave a synopsis of the November ZBA Meeting regarding the property at 16120 Bass Lake. The variance was granted.
 - Clerk Biegalle gave a synopsis of the Quarterly Planning Commission meeting held on November 13th.
- Library Report
 - Clerk Biegalle read the Library Report for November.

9. Old Business

- Consider Approval of Bid for Automatic Doors in Township Hall.
Supervisor Knapp reviewed the (3) bids received for the installation of automatic doors for Township Hall and the Library. Motion was made by Treasurer Geglio and supported by Trustee Frandsen to award the bid to Automatic Door Service for the amount of \$6,660.00. Motion carried unanimously.
- Discussion regarding the re-keying of Township Hall.
Motion was made by Trustee Tow and supported by Trustee Frandsen to award the re-keying of Township Hall to AB Lock. Motion carried unanimously.

10. New Business

- Consider Township Hall Hours for the Christmas Holiday.
Motion was made by Clerk Biegalle and supported by Trustee Frandsen to close Township Hall the week of December 22nd. Motion carried unanimously.

11. Adjournment

Motion was made by Trustee Frandsen and supported by Trustee Tow to adjourn. Motion carried unanimously.

Meeting adjourned at 8:17 p.m.