

Minutes of Regular Meeting of Spencer Township Board
Spencer Township Hall
Tuesday, February 21, 2023 at 5:30 p.m.

1. **Supervisor Knapp called the meeting to order.**
Present: Knapp, Wright, Baas, Wood & Lange
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Agenda –** Motion was made to add Asphalt bid to new business by Knapp, seconded by Wood, all in favor.
Motion carried.
4. **Approval of January 17, 2023 Minutes:**
Motion was made to approve after changes to 1 and 2 to say Treasurer Baas instead of Supervisor Knapp by Wood and supported by Lange. Motion carried.
5. **Approval of payment of bills:**
Motion was made to pay all bills presented, by Wood and supported by Lange. Motion carried.
6. **Baas presented the Financial Report:**
Motion was made to approve as is by Wood and supported by Lange. Motion carried
7. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) –** None
8. **Communications –** none
9. **Reports:**
 - ❖ **Fire Chief's Report**
Chief Wright read fire report for January 2023 with 32 calls.
 - ❖ **Supervisor Report –** Will be meeting with Kent County Road to look at roads that need improvement.
 - ❖ **Planning & Zoning Commission –** on February 15, 2023 was about the Master Plan
 - ❖ **Library –** by Clyde, thanked the fire department that helped one their patrons in a medical situation.
Programs – Homeschool Meet Up & Easter event, see KDL website or facebook for dates & times.
10. **ARPA Funds**
Splash Pad (Determined to be done by June 3, 2023.) – on track.
11. **Unfinished Business**
None
12. **New Business:**
 - A. Energy analysis of Spencer Township Building was presented by Knapp. Will look into some of the suggestions to help reduce energy use.
 - B. Appoint Melanie Niles as a Board of Review alternate member presented by Knapp motioned to accept and supported by John Wood. Motion passed unanimously.
 - B. Asphalt bids presented by Knapp. Knapp went over each one and recommended Superior because they are offering a higher quality materials and Chris Lange second. Motion passed unanimously.
13. **Board Comments –** Knapp reminder of budget hearing in March at regular meeting.
14. Adjournment by Wood, second by Lange. All in favor at 5:54 pm