

Minutes of Regular Meeting of Spencer Township Board
Spencer Township Hall
Tuesday, March 21, 2023 at 5:30 p.m.

1. **Supervisor Knapp called the meeting to order.**
Present: Knapp, Wright, Baas, Wood & Lange
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Agenda –** Motion was made to leave agenda as is by Wood, seconded by Wright, all in favor. Motion carried.
4. **Approval of February 21, 2023 Minutes:**
Motion was made to approve as is by Wood and supported by Lange. Motion carried.
5. **Approval of payment of bills:**
Motion was made to pay all bills presented, by Wood and supported by Lange. Motion carried.
6. **Baas presented the Financial Report:**
Motion was made to approve as is by Knapp and supported by Lange. Motion carried
7. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) –** None
8. **Communications –** none
9. **Reports:**
 - ❖ **Fire Chief's Report**
Chief Wright read fire report for February 2023 with 54 calls and 86 total for 2023. Will do practice burn in April if the weather cooperates.
 - ❖ **Supervisor Report –** Met with Kent County Road to look at roads that need improvement.
 - ❖ **Planning & Zoning Commission –** next meeting May 10, 2023
 - ❖ **Library –** by Heidi presented report with attendance and materials being checked out on the uprise, also with upcoming events, including Spring event & egg hunt, also Touch a Truck this summer see KDL website or facebook for dates & times of all events.
10. **ARPA Funds**
Splash Pad (Determined to be done by June 3, 2023.) – on track.
11. **Unfinished Business**
None
12. **New Business:**
 - A. **Public Hearing for Proposed Budget for fiscal year 2023-2024 for General and Fire Funds:**
Motion was made to move into public hearing at 5:40 pm by Wood and supported by Lange. Motion carried
Public comments; resident, Michelle Hallock asked about fire budget in adding a line for firemen's banquet so they did not have to pay for it out of their own pocket. Chief Wright addressed it, with that type of expenditure is not allowed because it is for the firemen personally also we can only provide said type if it is for a long fire call or training or community involvement event.
No other comments.
Motion was made to move back into regular session at 5:50 pm by Wood and supported by Lange. Motion carried.
 - B. **Approval of General Fund Budget for fiscal year 2023-2024** to accept as is by Wood and seconded by Lange. All in favor, motion passed.
 - C. **Approval of Fire Fund Budget for fiscal year 2023-2024** to accept as is by Knapp and seconded by Lange. All in favor, motion passed.
 - D. Road maintenance proposal from Kent County Road Commission presented by Knapp. Motion to accept as presented by Wood and Lange second. Motion passed unanimously.

E. Ordinance to amend Great Lakes Energy Coop electric franchise – offered by Knapp and supported by Wood. Roll call – yes, Lange, Baas, Wright, Wood & Knapp no – none Motion passed. Wright to send to lawyer to have published.

F. Renting of Park Pavilion – Due to the splash pad and unknown of how busy the park will be this summer and small parking area, the motion was made by Wright, the pavilion can be used by anyone on a first come, first serve basis (no renting or reserving the pavilion for any residents) second by Wood. Any residents that do have it already reserved, their reservations will be cancelled and one of the board members will call to inform them. Roll call to pass as presented – yes – Wood, Wright, Lange, Baas & Knapp, - no - none

13. Board Comments – Knapp reminder of Special Meeting to amend 2022-2023 budget adjusting to finalize budget is March 30th.

14. Adjournment by Wood, second by Lange. All in favor at 6:04 pm