

**Minutes of Regular Meeting of Spencer Township Board**  
**Spencer Township Hall**  
**Tuesday, October 20, 2020 at 7:30 p.m.**

1. **Supervisor Knapp called the meeting to order.**  
Present: Fase, Baas, Knapp, Wright & Wood  
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Approval of September 15, 2020 Minutes:**  
Motion was made to accept minutes as is by Wood and supported by Fase. Motion carried.
4. **Approval of payment of bills:**  
Motion was made by Wood and supported by Fase. Motion carried.
5. **Baas presented the Financial Report:**  
Motion was made by Wood and supported by Fase.
6. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) –**  
Chris Lange – Need new sign for Cemetery. Knapp said he would order one. Chris also mentioned about fall clean-up of cemetery.
7. **Communications - none**
8. **Reports:**
  - ❖ **Fire Chief's Report**  
Alan Wright read fire report as of September 30th we have had 267 calls.
  - ❖ **Library Report** – no report
  - ❖ **Supervisor Report** – Findley Road done.
  - ❖ **Planning & Zoning Report** – Next meeting a Public Hearing on November 11, 2020 at 7:30 p.m.
9. **Unfinished Business – None.**
10. **New Business**
  - a. Office remodel presented by Knapp. Will decide in November after budget adjustments.
  - b. Received election grant money, Wright presented a list of items to spend the money on, also a list of what the money may be used on. Baas motioned to have Wright spend grant money as listed. Seconded by Wood. All yes. Motion carried.
  - c. Knapp presented budget amendments. Knapp will adjust again and present in November.
  - d. Financial & Personnel Policies, needs adjustments, then presented again in November.
11. **Board Comments –** .Chief Wright needs vin# to get insurance coverage on Durango. Baas will get.
12. **Adjournment**  
Motion was made by Baas and supported by Wood at 8:35 pm. Motion carried.