

Minutes of Regular Meeting of Spencer Township Board
Spencer Township Hall
Tuesday, December 20, 2022 at 5:30 p.m.

1. **Supervisor Knapp called the meeting to order.**
Present: Knapp, Wright, Baas, Wood & Lange
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Agenda –** Motion was made to add “, Resolution & Ordinance” to 11. Unfinished Business - Solicitation application, Also add under 12. New Business (new) F. Trash Service & G. Add \$100 in change in cash drawer approve changes, by Lange, seconded by Wood, all in favor. Motion carried.
4. **Approval of November 15, 2022 Minutes:**
Motion was made to approve as is by Wood and supported by Lange. Motion carried.
5. **Approval of payment of bills:**
Motion was made to pay all bills presented, by Wood and supported by Lange. Motion carried.
6. **Knapp presented the Financial Report:**
Motion was made to approve as is by Wood and supported by Lange. Motion carried
7. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) – None**
8. **Communications – none**
9. **Reports:**
 - ❖ **Fire Chief’s Report**
Chief Wright read fire report for November 2022. Officers are currently in process of updating the fire department employee handbook. The last time it was updated was 2009 and a bunch of items were added to our handbook that do not apply to our firefighters. We also have items to add.
 - ❖ **Supervisor Report –** KCRC has a new north supervisor.
 - ❖ **Planning & Zoning Commission –** Had a special meeting with Public Hearing, Commercial Solar Energy Systems, December 7, 2022 at 7:30 pm
 - ❖ **Library – none.**
10. **ARPA Funds**
Splash Pad (Determined to be done by June 3, 2023, On Hold until Spring) - ordered rule sign
11. **Unfinished Business**
Solicitation application, Resolution & Ordinance - Scott Baas motioned to accept application as is, Resolution and Ordinance with change of date of meeting and supported by John Wood. Roll call for Resolution – yes, Chris Lange, Scott Baas, Lisa Wright, John Wood, Jeff Knapp. Motion passed unanimously. Roll call for Ordinance – yes, Lisa Wright, John Wood, Chris Lange, Scott Baas, Jeff Knapp. Motion passed unanimously.
12. **New Business:**
 - A. Commercial Solar Energy Systems – Scott Baas motioned to accept Ordinance to amend the zoning ordinance for Commercial solar energy systems and supported by John Wood. Roll call for Ordinance – yes, John Wood, Chris Lange, Scott Baas, Lisa Wright, Jeff Knapp. Motion passed unanimously.
 - B. Website – Scott Baas explained about different options for updated website. After reviewing the different packages, Knapp made a motion that we go with the Platinum Package at \$4250 and option B full managed and second by Chris Lange. Roll call – yes, Lisa Wright, John Wood, Chris Lange, Scott Baas, Jeff Knapp. Motion passed unanimously.
 - C. Tech Company – Scott Baas explained about the benefits of going with IT Right for our new tech company. Scott motioned to make IT Right our new tech company and John supported. Roll call – yes, Scott Baas, Lisa Wright, John Wood, Chris Lange, Jeff Knapp. Motion passed unanimously.
 - D. ~~Security Server~~ – is part of C. Tech Company

E. Change Banks – Scott Baas explained the benefits of changing banks from Choice One to Grand River Bank. Scott made a motion to change all accounts to Grand River Bank and John second. Roll call – yes, Chris Lange, Scott Baas, Lisa Wright, John Wood, Jeff Knapp. Motion passed unanimously.

F. Trash Service - Chris Lange presented the costs and savings to switch trash service over to GFL trash service. Scott made motion to change to GFL and John supported. All in favor. Motion passed unanimously. Chris will take care of the switch over.

G. Add \$100 in change in cash drawer – Lisa Wright explained how with shortage of change and getting to bank that it makes it difficult for Catherine especially during tax time to have enough change on hand. Lisa made a motion to add another \$100 in change to the cash drawer and John seconded. All in favor. Motion passed unanimously.

13. Board Comments – none

14. Adjournment by Baas, second by Lange. All in favor at 6:25 pm