

Minutes of Regular Meeting of Spencer Township Board
Spencer Township Hall
Tuesday, November 21, 2023 at 5:30 p.m.

1. **Supervisor Knapp called the meeting to order.**
Present: Knapp, Baas, Wright, Wood & Lange
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Agenda –** Wood Motion to approve as is, seconded by Lange, all in favor. Motion carried.
4. **Approval of October 17 & 19, 2023 Minutes:**
Motion was made to approve as is by Wood and supported by Lange, all in favor. Motion carried.
5. **Approval of payment of bills:**
Motion was made to pay all bills presented, by Wood and supported by Lange, all in favor. Motion carried.
6. **Baas presented the Financial Report:**
Motion was made to approve as is by Wood and supported by Lange, all in favor. Motion carried
7. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) –** None
8. **Communications –** none
9. **Reports:**
 - ❖ **Fire Chief's Report**
Chief Wright read fire report for October 2023 with 27 calls and 300 total for 2023.
 - ❖ **Supervisor Report –** Budget summary. Budget amendments presented by Knapp. Wood motioned to accept them as presented, seconded by Wright. Roll Call: Yes – Lange, Baas, Wood, Wright & Knapp. No – none. Passed unanimously
 - ❖ **Library Report –** none
 - ❖ **Planning & Zoning Commission –** November 1st meeting presented by McIntire. Discussed short term rentals, see new business below for details. Next PZ meeting February 7, 2024 at 7:30 p.m.
 - ❖ **Clerk Report –** Michigan legislature convened for 2023, meaning we will definitely have the Presidential Primary on February 27, 2024. The state of Michigan is paying for 1 tabulator and 1 laptop for our 9 day early voting. Our election preparation will start in December 2023 with ordering supplies, ballots and applications for election workers for the 9 day early voting.
10. **Unfinished Business**
None
11. **New Business:**
 - A. Planning Commission wants boards opinion on if they should go forward with Short Term Rentals Ordinance or suggestions on this ordinance. It will go back to the Planning Commission for further discussion in February 2024. After discussion and suggestions, Knapp proposed we send it back to the Planning Commission to come up with a couple of different Ordinances for short term rentals, one with No short term rentals allowed and another with allowing, at least of few options, Wood seconded, all in favor. Motion passed. Next PZ meeting February 7, 2024 at 7:30 p.m.
 - B. Dates for township board meetings in 2024 and days of office closure (closed Jan 2-3, Nov 27, Dec 26, Dec 26 & 31, also Jan 1 of 2025) also board meeting for February will be moved to Feb 13, due to 9 day early voting, all township board meetings are at 5:30 pm and planning & zoning meetings are at 7:30 pm, by Wood and second by Lange. All in favor. Motion carried.
 - C. Resolution to establish an early voting polling location for Spencer Township voters. Present by Wright and supported by Wood. Yes –Wood, Lange, Baas, Wright & Knapp. No – none. Passed unanimously
12. **Board Comments –** none.
13. Adjournment by Wood, second by Lange. All in favor at 6:07 pm.